

**County of Brant
Public Works Department**

Quote No. PW-RFQ-16-07

Supply and Delivery of Traffic Signs

PREVIEW
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**County of Brant
Public Works Department**

Quote No. PW-RFQ-16-07

Supply and Delivery of Traffic Signs

Quote Advertisement

Sealed Quotes, clearly marked, "**Quote No. PW-RFQ-16-07 Supply and Delivery of Traffic Signs**" will be received by the County of Brant Clerk's Department, 26 Park Avenue, Burford, Ontario, N0E 1A0 until:

**1:00 PM Local Time,
Monday, July 4, 2016**

for the Supply and Delivery of Traffic Signs to County of Brant, Paris Works Yard, 60 Consolidated Drive, Paris, Ontario.

Quote documents will be available from the County of Brant Website at bids.brant.ca commencing on Thursday, June 16, 2016 at 8:30 AM. All bidders must register to obtain documents.

Quotes will be opened at approximately 1:10 PM, Local Time, Monday, July 4, 2016 at the County of Brant Burford Office, 26 Park Avenue, Burford.

The Quote shall be subject to the requirements of the County of Brant's Purchasing Policy By-Law No. 45-13. Quotes that are deemed to be incomplete, altered, or not in compliance with the requirements will not be evaluated.

All items are conditional subject to funding approval.

Note: E-mail and Facsimile submissions will not be accepted.
Courier submissions must be clearly marked as per contents.

Any questions respecting this Quote, please contact:

Public Works Department
County of Brant Administration Office
26 Park Avenue
P.O. Box 160
Burford, Ontario N0E 1A0
Phone: (519) 449-2451
Fax: (519) 449-3382
Web Site: www.brant.ca
E-mail: publicworks@brant.ca

1) Scope of Work

The County of Brant is seeking quotes for the supply and delivery of traffic signs as per the latest edition of the Ontario Traffic Manual (OTM) and associated hardware.

The signs and hardware quoted shall be Free On Board (F.O.B.) to the address as follows:

**County of Brant
Paris Works Yard
60 Consolidated Drive
Paris ON N3L 1A1**

Any signs or devices received in a damaged/defective condition must be removed and replaced at the expense of the Bidder. The County of Brant will not bear any of this cost.

2) Quote Closing Date and Requirements

Sealed Quotes, clearly marked, "Quote No. PW-RFQ-16-07 Supply and Delivery of Traffic Signs" will be received by the County of Brant Clerk's Department, County of Brant Administration Office, 26 Park Avenue, Burford, Ontario until 1:00 PM, local time, Monday, July 4, 2016.

Quotes received after the above closing date and time will not be considered and will be returned to the Bidder.

The quote submitted must include the following information:

- The Bidder shall submit, as his Quote, **pages 3 to 14 inclusive of the Quote document as issued** in an envelope, clearly marked as to contents as shown on page 15
- Addendum (s)

3) County of Brant's Purchasing Policy

The Quote procedure shall be governed by the County of Brant's Purchasing Policy By-Law No. 45-13, a copy of which can be obtained from the County of Brant Administration Office or from the County of Brant website at www.brant.ca.

Any Bidder that communicates or attempts to communicate with the Mayor, members of Council or members of County staff, other than the Patrol Area Superintendent, in connection with this process, either before or after the closing date, and prior to award by Council, may at the County's discretion be disqualified. Disqualified Bidder's will have their bid promptly returned and will no longer be considered.

4) Information on Bidder

Company: _____

Address: _____

Postal Code: _____

Office Phone Number: _____

Cell Phone Number: _____

Fax Number: _____

E-mail: _____

Contact Name: _____

Note: Fill in Bidder Information on page 4
Fill in chart on page 8
Fill in charts on page 9-14
Fill in and sign on page 14

5) Division Contacts within the County of Brant

County of Brant Division	Division Contact	Phone Number	Service Area
Public Works	Road Superintendent Greg Demers	Office Number: 519-449-2451 Extension: 2010 Cell Number: 226-387-2323	Paris

6) Time Frame

Delivery of all signs and hardware must be made within thirty (30) days after written notification by the County of Brant to the successful Bidder. The County of Brant, Paris Works Yard is open Monday to Friday, 7:30 AM until 3:00 PM.

The Division Contact shall be notified 24 hours before a shipment is delivered. The Bidder shall coordinate with the Division Contact, the method of unloading signs and hardware during notification of delivery.

7) Hours of Work

- Signs and hardware must be delivered between Monday and Friday, between the hours of 7:30 AM and 3:00 PM
- Delivery of signs and hardware will not be permitted on Saturdays, Sundays and statutory holidays.

The Bidder is hereby advised that By-Law Number 185-00 "A By-Law to Control Noise" shall be in place and enforced throughout the life of the Contract. The By-Law is available for public viewing at the County of Brant Administration Office, 26 Park Avenue, Burford, Ontario.

8) Payment

Measurement for Payment

Measurement for Payment for each Item in Sections A through C shall be "Each".

Basis of Payment

Payment shall be made from detailed invoices supplied by the Bidder.

Invoices must be submitted to:

Mike Tout, C.E.T., Director of Roads
Public Works Department
County of Brant
26 Park Avenue
PO Box 160
Burford ON N0E 1A0

The Bidder shall confirm quantities with the County of Brant Division Contact or designate before an invoice is submitted for payment.

Payment shall be processed upon acceptance of the invoice for work completed.

Payment shall be processed on a monthly basis.

9) Workplace Safety and Insurance Act

The successful bidder must provide the County of Brant with a current WSIB Clearance Certificate specific to the type of work being performed prior to the start of work. If the owner of the successful company is involved in the day-to-day operation of the company and will be present on site at any time during the term of this agreement, proof of optional insurance through WSIB must be also submitted in combination with the standard Clearance Certificate (as required by WSIB). A copy of the current WSIB Clearance Certificate must be submitted with every request for payment.

If any persons will be present on site to perform work related to this contract other than those employed directly by the successful bidder (e.g.: temporary services), a current WSIB Clearance Certificate, specific to the type of work being performed, must be submitted to the County of Brant prior to these person(s) entering the site. If the owner of said company or organization will be involved in any work related to this agreement, proof of optional insurance through WSIB must also be submitted in combination with the standard Clearance Certificate (as required by WSIB). A new WSIB Clearance certificate must be submitted for said company or organization at 60-day intervals (upon expiration) throughout the entire duration of the contract. A copy of the current WSIB Clearance Certificate must be submitted with every request for payment.

10) Liabilities and Responsibilities

The Bidder, for the purpose of this Quote, is responsible for his own adherence to the Ministry of Labour, the Construction Safety Act, and the Industrial Safety Act.

The Bidder agrees that he will comply with the Occupational Health and Safety Act, R.S.O. 1990, Chapter O.1 and Regulations, and amendments thereto, and will be responsible for the compliance therefore of any of his drivers or employees, while working on this contract.

All persons working on this job are to comply with all County of Brant Health and Safety Policies and Procedures, a copy of which can be obtained from the County of Brant Administration Office, 26 Park Avenue, Burford.

11) Legal Claims

No Quote will be accepted from any person or company which has a claim or instituted a legal proceeding against the County or against whom the County has a claim or instituted a legal proceeding with respect to any previous contract without prior approval by Council.

12) Sales Tax – General

All unit prices in this Contract shall not include the Harmonized Sales Tax (H.S.T.). H.S.T. is to be shown separately. The Bidder is entirely responsible for compliance with all applicable Sales Tax Regulations.

13) Extension of Unit Prices

Should the unit price multiplied by the number of units not equal the total price, the unit prices will be taken as correct and total price will be corrected.

14)Evaluation Criteria

The County of Brant Council reserves the right not to award the Contract to any Bidder who, in the County of Brant's sole opinion and discretion, is not qualified to perform the work due to an unsatisfactory record, inadequate experience or who lacks the necessary capital, organization and equipment to conduct and complete the work. The lowest or any quote may not be necessarily accepted.

Quotes received will be evaluated using the following criteria:

Criteria Description	Portion
Bid Price	100%

15)Errors and Omissions

Should the Bidder discover any errors or omissions in these documents or wish to obtain any clarification, the bidder shall notify Patrol Area Superintendent in writing. Should a correction, explanation, or interpretation be necessary or desirable, a written addendum will be issued to all Bidders. Addenda issued during the bidding period are to be considered part of the quote documents.

Written requests for clarification must be received by Friday, June 24, 2016 at 4:30 PM (Local Time). Inquiries received after this date will only be answered if deemed fundamental to the integrity of the Quote.

16) Summary of Prices

Section Number	Description	Sub-totals brought Forward
Section A	Regulatory Signs	_____ (forward from page __)
Section B	Warning Signs	_____ (forward from page __)
Section C	Specialty Signs	+ _____ (forward from page __)
Total Quoted Price (excluding HST)		= _____
Plus Harmonized Sales Tax (13%)		+ _____
Total Quoted Price (including HST)		= _____

Reflective Sheeting

State the Manufacturer's Name of reflective sheeting: _____

The successful Bidder shall supply to the County of Brant a copy of their 3M certification for sign fabrication (as required from 3M to honour their 10 year warranty period) on request.

Unit Prices

The Supplier hereby agrees to supply all labour, equipment and materials in good working order and to carry out and complete the work mentioned, described or implied by the quotation documents as follows:

Section A Regulatory Signs

ALL Items must be bid in Section A. Incomplete bids WILL NOT be accepted.

The Bidder hereby agrees to supply all labour, plant and materials and to carry out and complete the work mentioned, described or implied by the Quote documents as follows:

Item No.	OTM (code)	Description	Grade Material and Size (cm)	Unit	Quantity	Unit Price	Total Price
A-01	Ra-101	STOP Sign	Diamond Grade, 16g galvanized steel, 75cmx75cm	each	20		
A-02	Ra-1101	STOP Sign	Diamond Grade, 16g galvanized steel, 120cmx120cm	each	4		
A-03	Rb-1A	Maximum Speed with KM/H included (50 km/hr)	Prismatic High Intensity, 16g galvanized steel, 60cmx90cm	each	20		
A-04	Rb-1A	Maximum Speed with KM/H included (60 km/hr)	Prismatic High Intensity, 16g galvanized steel, 60cmx90cm	each	40		
A-05	Rb-1A	Maximum Speed with KM/H included (70 km/hr)	Prismatic High Intensity, 16g galvanized steel, 60cmx90cm	each	20		
A-06	Rb-1A	Maximum Speed with KM/H included (80 km/hr)	Prismatic High Intensity, 16g galvanized steel, 60cmx90cm	each	140		
A-07	Rb-1A	Maximum Speed with KM/H included (blanks)	Prismatic High Intensity, 16g galvanized steel, 60cmx90cm	each	15		
A-08	Rb-3	Maximum Speed KM/H and Begins sign (40 km/hr)	Prismatic High Intensity, 16g galvanized steel, 60cmx120cm	each	0		
A-09	Rb-3	Maximum Speed KM/H and Begins sign (50 km/hr)	Prismatic High Intensity, 16g galvanized steel, 60cmx120cm	each	5		
A-10	Rb-3	Maximum Speed KM/H and Begins sign (60 km/hr)	Prismatic High Intensity, 16g galvanized steel, 60cmx120cm	each	20		
A-11	Rb-3	Maximum Speed KM/H and Begins sign (80 km/hr)	Prismatic High Intensity, 16g galvanized steel, 60cmx120cm	each	15		
A-12	Rb-3	Maximum Speed KM/H and Begins sign (blank)	Prismatic High Intensity, 16g galvanized steel, 60cmx120cm	each	15		
A-13	Rb-25	Keep Right	Prismatic High Intensity, 16g galvanized steel, 60cmx75cm	each	15		
A-14	Rb-125	Keep Right	Prismatic High Intensity, 16g galvanized steel, 60cmx90cm	each	5		

A-15	Rb-37	STOP FOR SCHOOL BUS WHEN SIGNALS FLASHING Sign	Prismatic High Intensity, 16g galvanized steel, 120cm x 240cm	each	8		
A-16	Rb-37t	BOTH DIRECTIONS Tab Sign	Prismatic High Intensity, 16g galvanized steel, 30cm x 240cm	each	8		
A-17	Rb-48A	TWO-WAY LEFT-TURN LANE, CENTRE LANE ONLY Sign	Prismatic High Intensity, 16g galvanized steel, 90cmx150cm	each	6		
A-18	Rb-51	NO PARKING Sign	Prismatic Engineered Grade 16g galvanized steel 30cm x 30cm	each	100		
A-19	Rb-151	NO PARKING Sign	Prismatic Engineered Grade 16g galvanized steel 60cm x 60cm	each	5		
A-20	Rb-63	MAXIMUM TONNES Sign (modified)	Prismatic High Intensity, 16g galvanized steel, 60cmx75cm	each	20		
A-21	Rb-163	MAXIMUM TONNES Sign (modified)	Prismatic High Intensity, 16g galvanized steel, 60cmx90cm	each	6		

Sub-total – Section A

(Please forward Sub-total – Section A Price to Page 8)

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Section B Warning Signs

ALL Items must be bid in Section B. Incomplete bids WILL NOT be accepted.

The Bidder hereby agrees to supply all labour, plant and materials and to carry out and complete the work mentioned, described or implied by the Quote documents as follows:

Item No.	OTM (code)	Description	Grade Material and Size (cm)	Unit	Quantity	Unit Price	Total Price
B-01	Wa-2R	SHARP CURVE (Right) sign	Prismatic High Intensity, 16g galvanized steel, 60cm x 60cm	each	4		
B-02	Wa-3L	CURVE Sign	Prismatic High Intensity, 16g galvanized steel, 60cm x 60cm	each	16		
B-03	Wa-3R	CURVE Sign	Prismatic High Intensity, 16g galvanized steel, 60cm x 60cm	each	20		
B-04	Wa-103L	CURVE Sign	Prismatic High Intensity, 16g galvanized steel, 75cm x 75cm	each	100		
B-05	Wa-103R	CURVE Sign	Prismatic High Intensity, 16g galvanized steel, 75cm x 75cm	each	100		
B-06	Wa-5L	REVERSE CURVE Sign	Prismatic High Intensity, 16g galvanized steel, 60cm x 60cm	each	3		
B-07	Wa-5R	REVERSE CURVE Sign	Prismatic High Intensity, 16g galvanized steel, 60cm x 60cm	each	5		
B-08	Wa-8LR	CHECKERBOARD (Both Directions)	Prismatic High Intensity, 16g galvanized steel, 90cm x 90cm	each	5		
B-09	Wa-108	CHECKERBOARD sign	Prismatic High Intensity, 16g galvanized steel, 120cm x 120cm	each	2		
B-10	Wa-108	CHECKERBOARD sign (blank center)	Prismatic High Intensity, 16g galvanized steel, 120cm x 120cm	each	10		
B-11	Wa-108R	CHECKERBOARD (Right Direction)	Prismatic High Intensity, 16g galvanized steel, 120cm x 120cm	each	5		
B-12	Wa-108L	CHECKERBOARD (Left Direction)	Prismatic High Intensity, 16g galvanized steel, 120cm x 120cm	each	10		
B-13	Wa-108LR	CHECKERBOARD (Both Directions)	Prismatic High Intensity, 16g galvanized steel, 120cm x 120cm	each	45		
B-14	Wa-109	CHEVRON ALIGNMENT Sign	Prismatic High Intensity, 16g galvanized steel, 60cm x 75cm	each	250		
B-15	Wa-111a	INTERSECTION (Controlled)	Prismatic High Intensity, 16g galvanized steel, 75cm x 75cm	each	30		

B-16	Wa-111a (modified) Figure 1	INTERSECTION (Controlled)	Prismatic High Intensity, 16g galvanized steel, 75cm x 75cm	each	30		
B-17	Wa-113aR	INTERSECTION (Controlled) (Right)	Prismatic High Intensity, 16g galvanized steel, 75cm x 75cm	each	37		
B-18	Wa-113aL	INTERSECTION (Controlled) (Left)	Prismatic High Intensity, 16g galvanized steel, 75cm x 75cm	each	40		
B-19	Wa-118t	HIDDEN INTERSECTION Tab Sign	Prismatic High Intensity, 16g galvanized steel 45cm x 90cm	each	1		
B-20	Wa-24t	ONE LANE Tab Sign	Prismatic High Intensity, 16g galvanized steel 45 cm x 60 cm	each	4		
B-21	Wa-25	PAVEMENT ENDS	Prismatic High Intensity, 16g galvanized steel 75 cm x 75 cm	each	5		
B-22	Wa-31	NO EXIT	Prismatic High Intensity, 16g galvanized steel 45 cm x 45 cm	each	13		
B-23	Wa-33L	OBJECT MARKER	Prismatic High Intensity, 16g galvanized steel 30 cm x 90 cm	each	120		
B-24	Wa-33R	OBJECT MARKER	Prismatic High Intensity, 16g galvanized steel 30 cm x 90 cm	each	145		
B-25	Wa-33LR	OBJECT MARKER	Prismatic High Intensity, 16g galvanized steel 30 cm x 90 cm	each	12		
B-26	Wb-101	STOP AHEAD Sign	Prismatic High Intensity, 16g galvanized steel, 90cm x 90cm	each	160		
B-27	Wb-2	TRAFFIC SIGNALS AHEAD	Prismatic High Intensity, 16g galvanized steel, 60 cm x 60 cm	each	16		
B-28	Wb-102	TRAFFIC SIGNALS AHEAD	Prismatic High Intensity, 16g galvanized steel, 75cm x 75cm	each	4		
B-29	Wb-102A	PREPARE TO STOP AT TRAFFIC SIGNALS AHEAD	Prismatic High Intensity, 16g galvanized steel, 120 cm x 120 cm	each	1		
B-30	Wc-1	SCHOOL AREA	Prismatic High Intensity, 16g galvanized steel, 60 cm x 60 cm	each	12		
B-31	Wc-2	SCHOOL CROSSING	Prismatic High Intensity, 16g galvanized steel, 60 cm x 90 cm	each	12		
B-32	Wc-2A	SCHOOL CROSSING AHEAD	Prismatic High Intensity, 16g galvanized steel, 60 cm x 90 cm	each	12		
B-33	Wc-4	RAILWAY CROSSING AHEAD	Prismatic High Intensity, 16g galvanized steel 75 cm x 75 cm	each	4		
B-34	Wc-8L	TRUCK ENTRANCE	Prismatic High Intensity, 16g galvanized steel, 75cm x75cm	each	2		

B-35	Wc-8R	TRUCK ENTRANCE	Prismatic High Intensity, 16g galvanized steel, 75cm x 75cm	each	2		
B-36	Wc-13	CEMETERY ENTRANCE	Prismatic High Intensity, 16g galvanized steel, 90cm x 90cm	each	4		
B-37	Wc-22	HORSE WITH RIDER	Prismatic Engineered Grade 16g galvanized steel, 60cm x 60cm	each	1		
B-38	-	Post Mounted Delineators, White	Prismatic High Intensity, 16g galvanized steel, 12.5 cm x 12.5 cm Hole dia. = 5/16" Hole spacing = 3" centre to centre	each	500		
B-39	-	Post Mounted Delineators, Yellow	Prismatic High Intensity, 16g galvanized steel, 12.5 cm x 12.5 cm Hole dia. = 5/16" Hole spacing = 3" centre to centre	each	500		
B-40	-	Snow Plow Markers (Green/White)	Prismatic High Intensity, 16g galvanized steel, 15cm x 15cm	each	500		
B-41	-	Warning Blanks (Yellow background with Black Border)	Prismatic High Intensity, 16g galvanized steel, 60x60	each	10		
B-42	-	Warning Blanks (Yellow background with Black Border)	Prismatic High Intensity, 16g galvanized steel, 30x60	each	10		
B-43	-	Warning Blanks (Yellow background with Black Border)	Prismatic High Intensity, 16g galvanized steel, 45x60	each	2		
B-44	-	Warning Blanks (Yellow background with Black Border)	Prismatic High Intensity, 16g galvanized steel, 45x75	each	2		
B-45	-	Warning Blanks (Yellow background with Black Border)	Prismatic High Intensity, 16g galvanized steel, 45x90	each	10		
B-46	-	Warning Blanks (Yellow background with Black Border)	Prismatic High Intensity, 16g galvanized steel, 60x90	each	10		
Sub-total – Section B (Please forward Sub-total – Section B Price to Page 8)							

Section C Specialty Signs

ALL Items must be bid in Section C. Incomplete bids WILL NOT be accepted.

The Bidder hereby agrees to supply all labour, plant and materials and to carry out and complete the work mentioned, described or implied by the Quote documents as follows:

Item No.	OTM (code)	Description	Grade Material and Size (cm)	Unit	Quantity	Unit Price	Total Price
C-01	Figure 2	County of Brant Gateway Sign	Prismatic High Intensity, 0.125 Aluminum, 75x180	each	40		
Sub-total – Section C (Please forward Sub-total – Section C Price to Page 8)							

17) Signature of Bidder

I/We, hereby agree to carry out the work as Quoted in accordance with the “Scope of the Work, Special Provisions and Terms and Conditions of the Quote” at the Quoted unit costs as set out herein.

Dated at _____ this _____ day of _____, 2016.

Print Name of Signing Officer

Signature of Signing Officer

Witness

or

Witness

If the Quote is submitted by or on behalf of any Corporation, it must be signed in the name of such Corporation by someone who has authority to bind the corporation.

If the Quote is submitted by or on behalf of any Partnership, it must be signed by someone who has authority to bind the partnership, and witnessed.

If the Quote is not being submitted on behalf of a Corporation, the Bidder’s signature must be witnessed.

SAMPLE OF CLEARLY MARKED ENVELOPE

Quote for: Supply and Delivery of Traffic Signs

Quote No: PW-RFQ-16-07

Submitted By: _____

Clerk's Department
County of Brant
26 Park Avenue
P.O. Box 160
Burford ON N0E 1A0

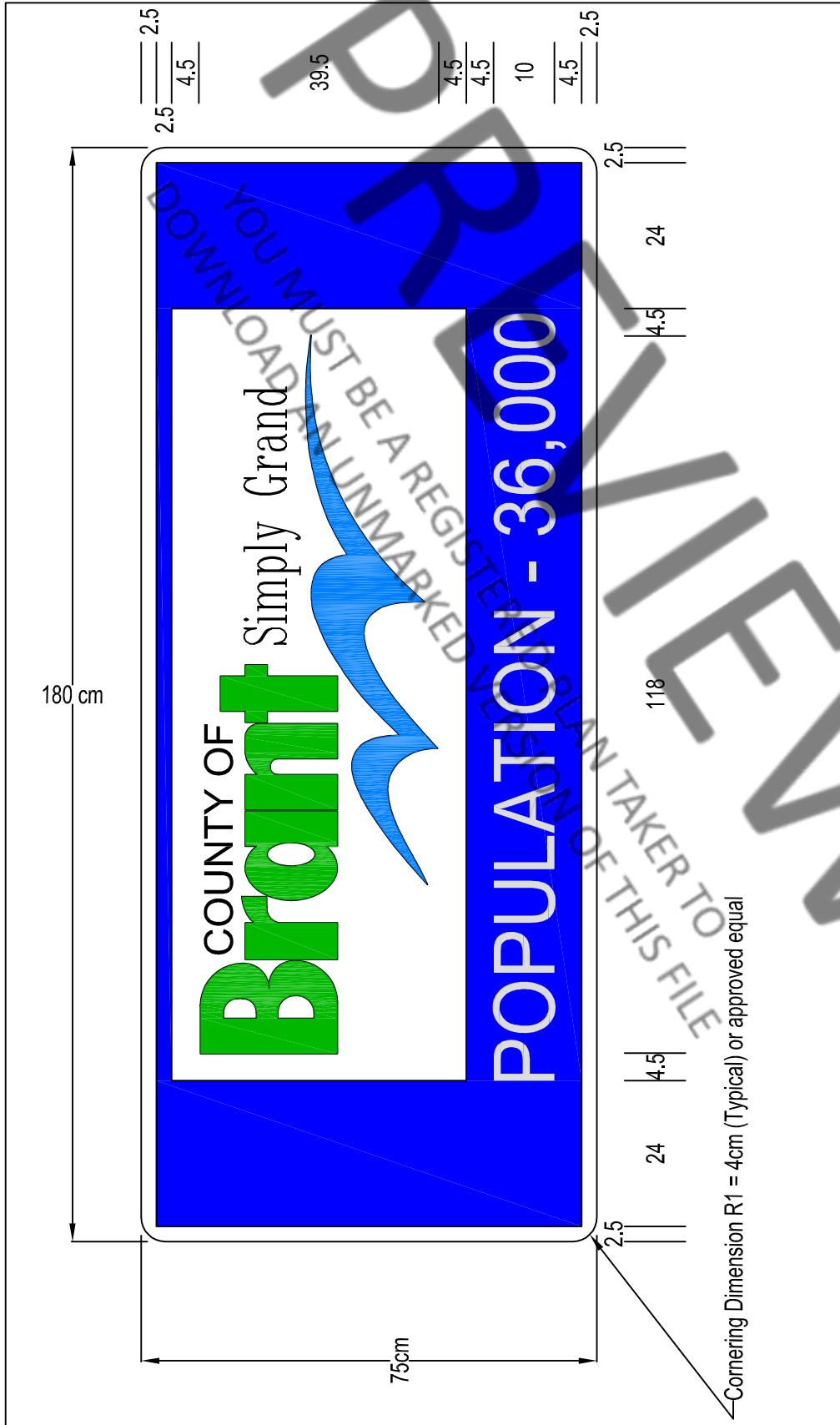
item No. B-16 - WA-111a (modified)



Based on WA-111a
(background colour
to be yellow)

PW-RFQ 16-07

Item No. C-01



PW-RFQ 16-07 - Figure 2

- Design Notes: 1) County Logo to be supplied to successful bidder as a *.jpeg file
 Logo Colours - Lettering - Green - Standard OTM Green
 - Blue Wave - Pantone - "Process Blue C"
- 2) Sign Colours - Blue back ground - Standard MTO blue
 - "POPULATION - 36,000 - Standard MTO White